

DR-1971 Debris Removal

Guidance

Road Classification System to
Determine State/Local
Responsibilities

FHWA / FEMA

- All roads on the ALDOT Highway Functional Class maps that have an Interstate Shield, U.S. Shield, or State Shield are under the State's responsibility for first pass under FHWA's ER Program.
 - a. Roads with Interstate Shield and other Denied Access routes fall under the State's responsibility. There are no subsequent passes on the Interstate and the few other Denied Access routes...should an event require such action, ALDOT would seek FEMA assistance.
 - b. Roads with U.S. Shield or State will be the responsibility of the State for the first pass under the FHWA's ER Program and will be under the responsibility of County/Municipality for subsequent passes conducted under FEMA by the County/Municipality.

- All roads identified by a County Shield or municipal designation (Non-U.S. Shield or Non-State Shield) are under the County's/Municipalities responsibility for conducting the first pass under FHWA's ER Program with subsequent passes conducted under FEMA by the County/Municipality.

**Submit County/Municipal Solid Waste Plan
to:**

debris@ema.alabama.gov

for evaluation

Public Assistance Cost Share

- **Governmental Entities (Category A (Debris Removal) including Direct Federal Assistance (USACE)) (after 30 day State assumption of non-Federal share)**
 - **Inside Operation Clean Sweep Areas** – 90% Federal Share / 5% - State / 5% - Applicant (until July 12, 2011)
 - **Outside Operation Clean Sweep Areas** – 75% - Federal Share / 12.5% - State / 12.5% - Applicant
 - **If the Federal share is increased or decreased, the non-Federal share shall remain divided equally between the State and the Applicant.
- **Governmental Entities (Categories B through G)**
 - 75% - Federal share / 12.5% - State / 12.5% - Applicant
 - **If the Federal share is increased to more than 75%, the non-Federal share shall remain divided equally between the State and the Applicant.
- **Private Non-Profits**
 - 75% - Federal share / 25% - Applicant
 - **If the Federal share is increased to more than 75%, the Applicant's share will be reduced accordingly, and the Applicant will remain responsible for the non-Federal share.

Operation Clean Sweep (OCS) Letter



STATE OF ALABAMA
EMERGENCY MANAGEMENT AGENCY

5806 COUNTY ROAD 31 • PO DRAWER 2109 • CLANTON, ALABAMA 36826-2109
(205) 260-2299 FAX # (205) 260-2395



TO: ALL FEMA 1971 INTERESTED PARTIES
FROM: JEFF BYARD, STATE COORDINATING OFFICER
DATE: MAY 28, 2011
RE: OPERATION CLEAN SWEEP

Today, Governor Bentley announced that the pilot project "Operation Clean Sweep" 90 percent Federal cost share has been extended until July 12, 2011, for Direct Federal Assistance (USACE). The program also has been expanded to include a 90 percent Federal cost share for all Category A Debris Removal (now including the use of private contractors and force account labor), for debris removal for those areas within Public Assistance designated counties where there is "extensive" or "catastrophic" damage, or in areas immediately adjacent to those areas, as determined by the Federal Coordinating Officer, Michael Byrne, and depicted by the National Geospatial Intelligence Agency. I want to remind you of the definitions of "catastrophic" or "extensive" damage as previously provided to you in the Operation Clean Sweep CONOPS dated May 5, 2011.

The definition of "catastrophic damage," as stated in the CONOPS dated May 5, 2011 is where most solid and all light or mobile home structures are destroyed. The definition of "extensive damage" is where some solid structures are destroyed and most solid structures sustain exterior and interior damage. In addition, the FCO may also determine eligible areas "immediately adjacent" to areas of extensive or catastrophic damage on a case by case basis. FEMA will work with state and local governments to obtain street addresses for properties that are eligible pursuant to the USNG coordinates mapping. Please note that the catastrophic/extensive damage classifications apply to damage to structures, not to trees.

In authorizing Operation Clean Sweep, the President determined that the extent of the damage in these catastrophically or extensively damaged areas required a more immediate, deliberate and comprehensive debris removal program, from both public and private property. He determined that it was in public interest to authorize debris removal from private property, focusing on residential property, to facilitate a speedier recovery and rebuilding, particularly with respect to any need to install temporary housing or begin house construction/ restoration on these parcels. Authority to remove debris from private property is limited to residential property unless otherwise determined by the FCO to be in the public interest. FEMA's public assistance rules remain in place and determine what type of debris is eligible for debris removal reimbursement.

NOTE: NOT ALL DEBRIS ON PRIVATE PROPERTY IS ELIGIBLE FOR REMOVAL UNDER OPERATION CLEAN SWEEP.
See - http://www.fema.gov/government/grant/pa_9523_13.htm.

Operation Clean Sweep (OCS) Letter

The FEMA Disaster Assistance Policy (DAP) 9523.13 (see link above) provides the rules for reimbursement for private property debris removal. This DAP still applies to Operation Clean Sweep. DAP 9523.13(v)(j)(C) provides examples of eligible and ineligible debris.

- A. Eligibility of Debris Removal Work from Private Property (authority 44 CFR 206.224(b)).
 1. Eligible debris removal work from private property includes removal of:
 - a) Large piles of disaster-generated debris in the living, recreational, and working areas of properties in urban, suburban, and rural areas, including large lots.
 - b) Disaster-generated debris obstructing primary ingress and egress routes to improved property.
 - c) Disaster-damaged limbs and leaning trees in danger of falling on improved property, primary ingress or egress routes, or public rights-of-way.
 - i. Hazardous tree removal is eligible only if the tree is greater than six inches in diameter (measured at diameter breast height) and meets any of the following criterion: more than 50% of the crown is damaged or destroyed; the trunk is split or broken branches expose the heartwood; or the tree is leaning at an angle greater than 30 degrees and shows evidence of ground disturbance.
 - ii. Hazardous limb removal is eligible only if the limb is greater than two inches in diameter measured at the point of break.
 - d) Debris created by the removal of disaster-damaged interior and exterior materials from improved property.
 - e) Household hazardous wastes (such as household cleaning supplies, insecticides, herbicides, etc.)
 - f) Disaster-generated debris on private roads, including debris originating from private property and placed at the curb of public or private rights-of-way, provided that the removal of the debris is the legal responsibility of an eligible applicant, on the basis of removing an immediate threat to life, public health, and safety.
 2. Ineligible debris removal work on private property includes the removal of:
 - a) Debris from vacant lots, forests, heavily wooded areas, unimproved property, and unused areas.
 - b) Debris on agricultural lands used for crops or livestock.
 - c) Concrete slabs or foundations-on-grade.
 - d) Reconstruction debris consisting of materials used in the reconstruction of disaster-damaged improved property.

If you have any questions regarding this Memo, please do not hesitate to contact the debris hotline at 1-800-432-6365.

ROW and Public Property Debris Removal

ROW and public property debris removal can be conducted by Force Account, Contract, or USACE. If a jurisdiction wishes to request the USACE please submit the following request from www.alabamapa.org.

1. Local jurisdiction submits letter request to County EMA. Select the following templates available at www.alabamapa.org.

USACE Mission Assignment Request

2. County EMA submits request to debris@ema.alabama.gov and through EMITS.
3. State forwards request to ops/cleansweep.
4. FEMA will notify State of request approval.
5. State will notify jurisdiction of determination.

OCS (Add New Jurisdiction)

1. Local jurisdiction submits letter request to County EMA. Including geo-coordinates and photos and maps if available.
2. County EMA forwards to AEMA via EMITS and email to debris@ema.alabama.gov. (request attached).
3. State and FEMA work with NGA on the request.
4. NGA identifies any areas of catastrophic or extensive damage and updates electronic file with new grids.
 - State notifies applicant of eligibility findings
5. NGA prepares maps for newly identified jurisdictions.
 - Hard copies are provided to State/FEMA Field Operations Branch to support delivery of map to newly identified jurisdiction.
 - New electronic files are uploaded to www.alabamapa.org
6. State/FEMA EA notifies respective congressional staff of new jurisdiction receiving eligibility.

OCS (Add New Grids to Existing Jurisdiction)

1. Local jurisdiction submits letter request to County EMA. Including geo-coordinates and photos and maps if available.
2. County EMA forwards to AEMA via EMITS and email to debris@ema.alabama.gov. (request attached).
3. State and FEMA work with NGA on the request.
4. NGA Completes assessments, identifies any new catastrophic or extensive damage areas, and updates electronic files.
5. NGA prepares maps for newly identified jurisdictions.
 - Hard copies are provided to State/FEMA Field Operations Branch to support delivery of map to newly identified jurisdiction.
 - New electronic files are uploaded to www.alabamapa.org
6. State/FEMA EA notifies respective congressional staff of new jurisdiction receiving eligibility.

Private Property Debris Removal (PPDR)

1. Local jurisdiction submits letter request to County EMA. Templates available at www.alabamapa.org.
 - Select “Debris Removal” on Home Page
 - Jurisdictions using their own labor (Force Account) select:
Force Account Labor Private Property Debris Removal Request
 - A. Include: Attachment A (www.alabamapa.org)
 - B. Include: Attachment B (www.alabamapa.org)
 - Jurisdictions using USACE select:
USACE Private Property Debris Removal Request
 - A. Include: Attachment A (www.alabamapa.org)
 - B. Include: Attachment B (www.alabamapa.org)

- Jurisdictions using Contract select:

Contract Private Property Debris Removal Request

A. Include: Attachment A (www.alabamapa.org)

B. Include: Attachment B (www.alabamapa.org)

- JURISDICTIONS CONDUCTING ROW AND PUBLIC PROPERTY DEBRIS OPERATIONS BY FORCE ACCOUNT OR CONTRACT WHO REQUEST THE USACE TO PERFORM PPDR MUST ALSO SUBMIT THE FOLLOWING.

USACE Mission Assignment Request (www.alabampa.org)

1. County EMA forwards request to AEMA Legal via email to bryanp@ema.alabama.gov and through EMITS.
2. State and FEMA Legal Review and make determination.
3. State Legal notifies requesting jurisdiction of request status.

Private Property Debris Removal Procedure

- Applicant collects Right-of-Entry (ROE) Forms
- Applicant submits a block of ROE addresses to the State by email to the following address: debris@ema.alabama.gov
- State forwards block of ROE addresses to FEMA with point of contact and telephone number
- FEMA will schedule a site visit within 24Hrs

Site Visit Process

- Ensure that applicant has signed ROE forms
- Ensure that property is in a grid or any an area determined to be immediately adjacent thereto by the FCO
- Ensure authorized applicant has certified that all processes/documentation in the *Removal of Private Property Debris Checklist* will be addressed
- Document the condition of the site
- Estimate the quantity of eligible debris to be removed
- FEMA Rep will Initial bottom of checklist form
- Site visit process should be completed within 5-10 minutes

30 Day Debris Removal Policy

- Non-federal cost share begins on the day:
 - USACE starts clock at segregation or removal
whichever is first
 - Force Account starts when debris operations begin
 - Contract Notice to Proceed
- Debris clearance does not start the 30 day clock
- The 30 day clock will not be reset if jurisdiction changes methods of debris operations (i.e. Force Account to Contract or USACE)